

## **Policies and Procedures List 2017/18**

1. ADMINISTRATION OF MEDICINES PROCEDURE
2. ADMISSIONS POLICY
3. AIMS AND OBJECTIVES
4. AREAS AND ASPECTS OF LEARNING FOR THE FOUNDATION STAGE
5. ARRIVAL AND DEPARTURE PROCEDURES
6. BEHAVIOUR MANAGEMENT POLICY/CHILD FRIENDLY ANTI BULLYING POLICY
7. a)SAFE-GUARDING CHILDREN POLICY AND PROCEDURES  
b) CODE OF CONDUCT c) PHYSICAL CODE OF CONDUCT
8. COMPLAINTS PROCEDURES POLICY
9. CONFIDENTIALITY POLICY
10. CURRICULUM AND PLANNING POLICY
11. DISCIPLINARY AND GRIEVANCE PROCEDURE
12. DRUG, SMOKING AND ALCOHOL MISUSE POLICY
13. EQUALITY AND DIVERSITY POLICY
14. ESCALATION POLICY
15. FEE PAYMENT POLICY
16. FIRE DRILL PROCEDURE
17. FOOD AND DRINK POLICY
18. HEALTH AND HYGIENE POLICY
19. ICT POLICY
20. LOST CHILD POLICY
21. NON COLLECTION OF CHILD POLICY
22. PARENTAL/CARER INVOLVEMENT POLICY 22b PARENTAL GUIDELINES
23. PHOTOGRAPHIC POLICY
24. RECORD KEEPING, OBSERVATION AND ASSESSMENT POLICY
25. RECRUITMENT PROCEDURE
26. SAFETY POLICY
27. SPECIAL EDUCATIONAL NEEDS POLICY 27b PARENTAL GUIDELINES
28. STAFF INDUCTION
29. STAFF MATERNITY
30. STAFFING AND EMPLOYMENT
31. SUN PROTECTION POLICY
32. SETTLING-IN PROCEDURE
33. CLOSURE DUE TO UNFORSEEN CIRCUMSTANCES
34. OUTDOOR PLAY STATEMENT

35. STUDENT PLACEMENT POLICY    STUDENT PLACEMENT GUIDELINES
36. RULES AND REGULATIONS
37. INTIMATE CARE AND TOILET TRAINING POLICY
38. CAPABILITY POLICY
39. PREVENT POLICY
40. WHISTLEBLOWING POLICY
41. DATA PROTECTION
42. TAPESTRY ON LINE LEARNING JOURNALS
43. BEHAVIOURS FRAMEWORK POLICY
44. LOCKDOWN POLICY