

## **SPECIAL EDUCATIONAL NEEDS POLICY.**

**Please also refer to our Child Protection Policy, Behaviour Management, Code of Conduct, Physical Code of Conduct, Confidentiality, and Data Protection**

Our Playgroup aims to provide welcome and appropriate learning opportunities, for all children.

We follow the Special Educational Needs and Disability Code of Practice 0-25 years (July 2014)

Children with special needs, like all other children, will be admitted to Playgroup after consultation between parents/carers, the Supervisor and SENCO. Advice may be sought from the Area SEND team.

A child has special educational needs if they have a learning difficulty. That is to say, they have a significantly greater difficulty in learning than the majority of children of the same age.

Our system of observation and record keeping, which operates in conjunction with parents, enables us to monitor children's needs and progress on an individual basis. If a child's progress is significantly slow when the two-year-old check is done or during later assessments, we will inform parents and work together to draw up a targeted plan, involving other professionals such as the area SEND team, or health visitor. The key worker will implement the plan with support and monitoring from the SENCO. The plan will be regularly reviewed. Our approach will be a graduated one of assess, plan, do and review. Plan, do and review. The parents and child's views will be taken into consideration at every stage.

If it is felt that a child's needs cannot be met at Playgroup without the support of a one-to-one worker, funding will be sought to employ a suitable person.

We work in liaison with specialists outside the setting including the Area SEND team, speech therapists, health visitors, psychologists, social workers, paediatricians and portage workers, to meet children's specific needs.

Where, despite having taken relevant and purposeful action to identify, Assess and meet the special educational needs of the child, the child has not

made expected progress, we will consider requesting an Education, Health and Care needs assessment.

We will support the transition to school by sharing information and the targeted plan with the receiving school.

If necessary, playgroup activities will be adapted to ensure that any child with special educational needs can be fully included in the group.

Staff attend, wherever possible, in-service training on special needs arranged by the Wiltshire County Council Professional Development Team.

In agreed circumstances physical restraint may be necessary in order to enable the child to fully access the curriculum or to protect themselves or others from harm. Where this is the case we will follow the national guidelines and Parents/Carers will be informed. A record will be kept in the child's file and the physical intervention record will be completed.

There will be a named member of staff responsible for the SENCO role. This is currently Yvonne Jenkinson. The SENCO will support and train all other members of staff concerning SEN and will liaise with the area SEND team.

If any Parent/Carer has special needs the playgroup will be as flexible as possible in ensuring they have full access to, and information about all aspects of Playgroup.

Confidentiality will be maintained at all times.