

## **PARENTAL/CARER INVOLVEMENT POLICY.**

**Please also refer to our child protection, data protection and parental helper guidelines.**

We believe that Parents/Carers are the first educators of young children. It is our aim to support their valuable and essential work and not to supplant them.

Box Pre-School Playgroup is led by a parent run management committee. This means all new and continuing parents are vital in helping to run the Playgroup. All parents are welcome to work in Partnership with Playgroup.

Playgroup will:

1. Make all new Parents/Carers aware of our systems and policies and procedures through our Welcome Pack and web site.
2. Encourage Parents/Carers on an individual basis to play an active part in the management, fund-raising and running of the setting by welcoming them through the committee, playgroup activities.
3. Encourage parents to share their own skill, knowledge and interests. When parents volunteer to help during a session, or undertake any special projects with the children, we issue parents with parental help guidelines.
4. Ensure that all Parents/Carers are informed on a regular basis about their child's progress and next steps through informal and formal talks with their child's keyworker. A written progress check is issued for all two-year olds and transition reports are issued for school leavers.
5. We will invite parents to formal Parents'/Carers' meetings twice a year when Parents/Carers will be welcomed to make appointments with the staff to discuss their child's progress.
6. Ensure that all Parents/Carers are fully informed about meetings, conferences, workshops and training via newsletters, notice boards, web site and e-mail.
7. Consult with families about the times of meetings to avoid excluding anyone.
8. Hold meetings in venues which are accessible and appropriate for all.
9. Welcome the contributions of Parents/Carers in whatever form these might take.

10. Make known to all Parents/Carers the procedures for registering complaints, queries or suggestions.
11. Provide opportunities for Parents/Carers to learn about the curriculum and about young children's learning at playgroup and at home.